**About the Childhood Development Initiative**

The Childhood Development Initiative (CDI) has been working with children and families in Tallaght since 2007. Its focus continues to be a commitment to improve the lives of children and families. We currently use case studies/stories of change as one of many ways to do this. Case studies are simply stories communicating how working together with you has made a difference in your life and that of your family.

**How can I help?**

We would like you to share with us how by working together with you we have contributed to some change in your life or that of your family. Our Parent Care Facilitator will talk with you to understand the change the Powerful Parenting programme has made to your life. We need to make sure your voice stands out on the difference the Powerful Parenting programme has made to you. We can only continue after you fully understand what we are asking for.

**How can I take part?**

If you are interested, talk to the Parent Care Facilitator who works with you. After the Parent Care Facilitator approaches you, you have at least 7 days to decide whether you want to help us or not. If you decide not to help us currently, this **DOES NOT** affect the services you are receiving from Powerful Programme or from other service providers.

**What are rights?**

You have the right to decide not to help us. If you agree to help us, you have the right to tell us you no longer want to help us at any time.

**What are the benefits for helping us?**

You will get a chance to outline your views and experiences on how the Powerful Parenting programme has made a difference in your life or that of your family. We will use this information to help us work more effectively to improve lives of children and families.

**What about my privacy?**

We will not record any names, your address or any information that may be used to identify you. Our Parent Care Facilitators will share the stories with you before sharing with CDI to ensure you agree with the story and that you feel you will not be identified in the story. You have the right at any time to stop us from using your story.

**What are the risks involved?**

We do not expect that you will be exposed to any harm in the process. However, it may be possible that you become distressed, upset or uncomfortable from sharing and hearing the experiences during the focus group discussions. It is our duty to protect you. We therefore have steps that we will take to help you if we notice that you are distressed or upset. Our Parent Care Facilitators will assist you if you happen to be distressed or upset, as a result of the process, at any given time.

**What happens after I agree to help you?**

The Parent Care Facilitator will work with you to develop a story of the difference the Powerful parenting has made to you or your family. The Parent Care Facilitator will write a story after talking with you and share it with you to make sure you agree with the details. If there is anything to be changed, the Parent Care Facilitator will change and share the story with you. The Parent Care Facilitator will share the final story with you before sharing with CDI.

CDI, after you give us permission, will produce a booklet of stories from other parents/families who are receiving services from our Powerful Parenting Programme. These stories will be shared with you and in our reports.

**What if I have complaints or require more information?**

If you require any more information about the process, you can contact your Parent Care Facilitator or contact CDI’s Parenting Specialist Elaine Fagan on elaine@cdi.ie or **+353 1 414 7365**

If you are unhappy with our Parent care Facilitators or any part of the process, we encourage you to submit your complaints to the Chief Executive Officer for CDI (Marian Quinn) on email or by phone marian@cdi.ie, **0873158836 or 01 4940030.** You can also contact our Parenting Specialist, Elaine Fagan on elaine@cdi.ie or **+353 1 414 7365**. If you are uncomfortable doing this, you can make a complaint anonymously. CDI will investigate the matter, find a solution, and give you an update.

**CONSENT FORM**

The Childhood Development Initiative (CDI) produces a range of communications resources to show the impact and benefits the Powerful Parenting programme. We like to share the experiences of real people who are using our services in our communications as it helps to demonstrate the difference the Powerful Parenting program is making. By completing this form, you give us permission to use your story in our communications. Only complete this form after reading the information sheet and you are satisfied the Parent Care Facilitator has adequately responded to your questions. If you are not satisfied or sure, please contact the Parenting Specialist using the details in the information sheet. Thank you for your help.

|  |  |
| --- | --- |
| Full name |  |
| Address |  |
|  |
| Telephone |  |
| Email |  |

**What will my story be used for?** (Please tick the options you are happy with) **Presentations:** CDI's internal and external presentations

**Websites:** CDI's website ([www.cdi.ie](http://www.cdi.ie))

**Social media:** CDI’s social media pages [*Facebook, Twitter, LinkedIn*]

**Publications:** CDI's program and annual reports, case study booklet and newsletters

**I am happy to give my permission**

Please sign this form to show you are happy to give permission for your story to be used by CDI for the purposes outlined above. Your story will only be stored for not more than 5 years. If you want us remove it at any time before 5 years, contact us.

Signature of

parent/guardian

 Date

**Data protection:** The information that you provide here will only be used to contact you about sharing your story in our communications work. We will not pass the details recorded on this form on to any other organisation without your permission. We will not store your data for any longer than 5 years.