



Parent Carer Facilitator Role (Part-time)
Location: ELC service, Tallaght, Dublin 24.

Purpose of the Role:

The purpose of the Parent Carer Facilitator (PCF) role is to support parents in Early Learning and Care (ELC) services and their homes, leading to improved outcomes for children and families.

Employer: Childhood Development Initiative, Tallaght, Dublin 24.

Based: Early Learning and Care service, Tallaght (exact location to be agreed)

Responsibilities:

- Actively engage with parents to build on their parental capacity through provision of one to one, non-judgemental, confidential support
- Work collaboratively with parents to identify their specific needs and make referrals as appropriate
- Implement and support parents' participation in a range of parental engagement initiatives including workshops, coffee mornings, parent and toddler groups, family events and parent support programmes
- Conduct home visits to support parents and proactively improve the home learning environment
- Collaborating with other staff in the Early Learning and Care service (ELC), the Childhood Development Initiative (CDI), PCF colleagues, and the range of available services to affect the best outcomes for parents and children
- Participate in team meetings, communities of practice (COP), ongoing training and supervision and proactively identify training relevant to the role, share learning from any training or events attended on behalf of CDI
- Support the monitoring and evaluation of the PCF role and it's associated activities
- Deliver evidenced-based and evidence-informed parent programmes to parents in Tallaght

- Deliver training to the Early Years sector on behalf of CDI
- Any other duties that may be requested from time to time in agreement with CDI.

Person Specification and Attributes:

Qualifications:

Third level degree in Childcare, Social Work/Care, Psychology (or equivalent relevant discipline).

Required skills:

- A minimum of three years' experience of working with parents
- Understanding of the needs of vulnerable parents and families from areas of disadvantage
- Experience of assessing adults' needs, group facilitation and supporting adults to engage with further education and training
- Experience of establishing contacts and networking with other agencies and groups
- Ability to communicate clearly and work closely with an interdisciplinary team
- Excellent communication skills with a professional approach to the role
- Work well as part of a team but also confident and capable of working on own initiative.

Desirable: Experienced in delivering training.

Employment and Reporting Arrangements:

The Parent Carer Facilitator will be employed by CDI and report to CDI's Parenting Specialist. S/he will work closely with the Early Years Manager on site.

Terms of employment:

Salary:

The salary scale for this post is:

	Point 1	Point 2	Point 3	Point 4	Point 5	Point 6	Point 7	Point 7
Full time equivalent	31,000	33,000	35,000	37,000	39,000	41,000	43,000	45,000
Part time equivalent based on 25 hours	20,666	22,000	23,333	24,666	26,000	27,333	28,666	30,000

The point on the salary scale will be determined by reference to the applicant's skills, experience and qualifications.

Terms and Conditions of Employment:

The Parent Carer Facilitator position is a part -time role until the 31st of December 2021 subject to funding and successful completion of probationary period thereafter. Other terms of employment will be set out in the employee's fixed term employment contract and include 26 annual leave days pro-rata per annum. The employee will be bound by CDI Policies, including a six month probationary period and Performance Management and Development System.

Hours of Work:

The post is a part-time position, 25 hours per week, Monday-Friday.

Place of Work:

You will normally be required to work at an Early Learning and Care Centre based in Tallaght (or alternative temporary location as the employer determines from time to time).

This is a client facing role.

Character:

Each candidate for and any person holding this role must be of good character. Garda Vetting will be required prior to commencement of the post.

Application Process:

Application Form, Cover Letter and CV to be submitted by e-mail to Holly@cdi.ie

Closing Date for applications is **5pm Thursday the 1st July 2021**.

Interviews will take place online during the week of 12th July 2021.