

**Parent Carer Facilitator Role (Part-time)**

**Location: ELC service, Tallaght, Dublin 24.**

**Purpose of the role**

The purpose of the Parent Carer Facilitator (PCF) role is to support parents in Early Learning and Care (ELC) services and their homes, leading to improved outcomes for children and families.

**Employer: Childhood Development Initiative, Tallaght, Dublin 24.**

**Based : Early Learning and Care service, Tallaght (exact location to be agreed)**

**Responsibilities**

* Providing one to one, non-judgemental, confidential support to parents;
* Actively engaging with parents to build on their parental capacity;
* Working collaboratively with parents to identify their specific needs and make referrals as appropriate;
* Organising and supporting parents’ participation in appropriate parent support programmes;
* Implementing a range of parental engagement initiatives including workshops, coffee mornings, parent and toddler groups and family events;
* Conducting home visits to support parents and proactively improve the home learning environment;
* Linking parents and children to other services in the community, and making referrals, as required;
* Collaborating with other staff in the Early Learning and Care service to affect the best outcomes for parents and children;
* Participate in team meetings, ongoing training and supervision and proactively identify training relevant to the role;
* Supporting the monitoring and evaluation of the PCF role and it’s associated activities;
* Any other duties that may be requested from time to time in agreement with CDI.

**Person Specification and Attributes**

**Qualifications**

Third level degree or equivalent, minimum QQI level 6 in in Adult Education, Social Work/Care, Psychology (or equivalent).

* A minimum of three years’ experience of working with adults;
* Understanding of the needs of vulnerable parents and families from areas of disadvantage;
* Experience of assessing adults’ needs, group facilitation and supporting adults to engage with further education and training;
* Experience of establishing contacts and networking with other agencies and groups;
* Ability to communicate clearly and work closely with other members of the Team;
* Excellent communication skills with a professional approach to the role;
* Work well as part of a team but also confident and capable of taking initiative.

**Salary**

Salary range of €31,000-€45,000 per annum, pro-rata 25 hours. Actual salary will be determined by reference to the applicant’s skills, experience and qualifications.

**Terms and conditions of employment**

Twelve month contract subject to funding and successful completion of probationary period.

**Hours**

The post is a part-time position, 25 hours per week

Hours are to be agreed with the service management committee in line with service delivery times and the needs of parents.